

August 2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<i>Ongoing Evaluating Senior Transcripts</i>	2	3 <i>Registration</i>	4 <i>Registration</i>	5 <i>Registration</i>	6 <i>ACT Registration Deadline for Sept. 11th Test</i>	7
-Referrals for Alternative placements -Early Grad Scheduling -Course balancing -New Student Registration -Parent Meetings	9	10	11	12 <i>Institute Day</i>	13 <i>Institute Day</i>	14
-Referrals for Alternative placements -Early Grad Scheduling -Course balancing -New Student Registration -Parent Meetings	16 <i>Classes Begin Fresh Only</i>	17 <i>All Students Begin Schedule Conflicts</i>	18 <i>Schedule Conflicts</i>	19 <i>Schedule Conflicts</i>	20 <i>Counselor Mtng 8am</i> <i>*Guidance Orientation* Full Student Body</i>	21
-Referrals for Alternative placements -Early Grad Scheduling -Course balancing -New Student Registration -Parent Meetings	23 <i>Schedule Conflicts</i>	24 <i>PPS Mtng Schedule Conflicts</i>	25 <i>Schedule Conflicts</i>	26 <i>Schedule Conflicts</i>	27 <i>Counselor Mtng 8am</i>	28
-Referrals for Alternative placements -Early Grad Scheduling -Course balancing -New Student Registration -Parent Meetings	30	31 <i>Senior/Freshman Groups Begin</i>				

September 2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<ul style="list-style-type: none"> -Course Balancing -Schedule Conflicts -College Applications -Letters of Recommendation -New Student Registration - Freshman Individual/Small Group meetings 			<p>1 <i>Senior & Freshman Groups</i></p>	<p>2 <i>Senior & Freshman Groups</i> <i>Senior Parent Night 6pm</i> <i>Open House</i></p>	<p>3 <i>Counselor Mtng 8am</i> <i>Senior & Freshman Groups</i></p>	<p>4</p>
<ul style="list-style-type: none"> -Course Balancing -Schedule Conflicts -College Applications -Letters of Recommendation -New Student Registration - Freshman Individual/Small Group meetings 	<p>6 <i>No School</i></p>	<p>7 <i>Senior & Freshman Groups</i></p>	<p>8 <i>Senior & Freshman Groups</i></p>	<p>9 <i>Senior & Freshman Groups</i></p>	<p>10 <i>Counselor Mtng 8am</i></p>	<p>11 <i>ACT Exam</i></p>
<ul style="list-style-type: none"> -Course Balancing -Schedule Conflicts -College Applications -Letters of Recommendation -New Student Registration - Freshman Individual/Small Group meetings 	<p>13</p>	<p>14</p>	<p>15</p>	<p>16 <i>11:25 dismissal</i> <i>PT Conferences</i></p>	<p>17 <i>Counselor Mtng 8am</i> <i>Institute Day</i> <i>No School</i> <i>ACT Registration</i> <i>Deadline for October 23rd Test</i></p>	<p>18</p>
<ul style="list-style-type: none"> -Course Balancing -Schedule Conflicts -College Applications -Letters of Recommendation -New Student Registration - Freshman Individual/Small Group meetings 	<p>20 <i>Student Initiated Drops begin</i></p>	<p>21 <i>Academic Intervention Evaluations</i> <i>Distribute PSAE and PSAT scores</i></p>	<p>22 <i>Academic Intervention Evaluations</i> <i>Distribute PSAE and PSAT scores</i></p>	<p>23 <i>Academic Intervention Evaluations</i> <i>Distribute PSAE and PSAT scores</i></p>	<p>24 <i>Counselor Mtng 8am</i> <i>Academic Intervention Evaluations</i> <i>Distribute PSAE and PSAT scores</i></p>	<p>25</p>
<ul style="list-style-type: none"> -Course Balancing -Schedule Conflicts -College Applications -Letters of Recommendation -New Student Registration - Freshman Individual/Small Group meetings 	<p>27</p>	<p>28 <i>Junior Groups Begin</i> <i>PSAT Registration begins</i></p>	<p>29 <i>Junior Groups</i></p>	<p>30 <i>Junior Groups</i></p>		

October 2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<i>Reserve Labs and Media Center for January Registration</i> <i>Plan for College Application Workshop</i> <i>(after school or on a Saturday)</i>					<i>1 Counselor Mtng 8am</i> <i>Junior Groups</i> <i>Student Initiated Drop Period Ends</i>	2
-College Applications -Letters of Recommendation Student Meetings by Request - Freshman Individual/Small Group meetings	4 <i>Junior Groups</i>	5 <i>Junior Groups</i>	6 <i>Junior Groups</i>	7 <i>Junior Groups</i>	8 Counselor Mtng 8am <i>Junior Groups</i>	9
-College Applications -Letters of Recommendation Student Meetings by Request - Freshman Individual/Small Group meetings	11 <i>No School</i>	12 <i>Junior Groups Make Ups</i>	13 <i>Junior Groups Make Ups</i>	14 <i>1st Senior Class meeting</i>	15 Counselor Mtng 8am	16 <i>PSAT Exam</i>
-College Applications -Letters of Recommendation Student Meetings by Request - Freshman Individual/Small Group meetings	18 <i>All School Testing</i> <i>1:25 dismissal</i>	19 <i>Prepare Senior jeopardy Letters</i>	20 <i>Prepare Senior jeopardy Letters</i> <i>Prairie State College Fair</i>	21 <i>Prepare Senior jeopardy Letters</i>	22 Counselor Mtng 8am	23 <i>ACT Exam</i> <i>Navy Pier College Fair</i>
-College Applications -Letters of Recommendation Student Meetings by Request Mail Jeopardy Letters - Freshman Individual/Small Group meetings	25 <i>Intervention Meetings with Seniors in Jeopardy</i>	26 <i>Intervention Meetings with Seniors in Jeopardy</i>	27 <i>Intervention Meetings with Seniors in Jeopardy</i>	28 <i>Intervention Meetings with Seniors in Jeopardy</i>	29 Counselor Mtng 8am	30

November 2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<ul style="list-style-type: none"> -College Applications -Letters of Recommendation -Student Meetings by Request <p>*Send out letter and Auto-dialer for seniors who have not done applications *</p>	<p><i>1</i></p> <p><i>Intervention Meetings with students with 3 or more F's</i></p>	<p><i>2</i></p> <p><i>Intervention Meetings with students with 3 or more F's</i></p>	<p><i>3</i></p> <p><i>Intervention Meetings with students with 3 or more F's</i></p>	<p><i>4</i></p> <p><i>Intervention Meetings with students with 3 or more F's</i></p>	<p><i>5 Counselor Mtng 8am</i></p> <p><i>ACT Registration</i></p> <p><i>Deadline for December 11th Test</i></p>	<p><i>6</i></p>
<ul style="list-style-type: none"> -College Applications -Letters of Recommendation -Student Meetings by Request - Freshman Individual/Small Group meetings 	<p><i>8</i></p> <p><i>Intervention Meetings with students with 3 or more F's</i></p>	<p><i>9</i></p> <p><i>Sophomore Groups</i></p>	<p><i>10</i></p> <p><i>Sophomore Groups</i></p>	<p><i>11</i></p> <p><i>No School</i></p>	<p><i>12 Counselor Mtng 8am</i></p> <p><i>Sophomore Groups</i></p>	<p><i>13</i></p>
<ul style="list-style-type: none"> -College Applications -Letters of Recommendation -Student Meetings by Request - Freshman Individual/Small Group meetings 	<p><i>15</i></p> <p><i>1:25 dismissal</i></p>	<p><i>16</i></p> <p><i>Sophomore Group</i></p>	<p><i>17</i></p> <p><i>Sophomore Groups</i></p>	<p><i>18</i></p> <p><i>Sophomore Groups</i></p>	<p><i>19 Counselor Mtng 8am</i></p>	<p><i>20</i></p>
<ul style="list-style-type: none"> -College Applications -Letters of Recommendation -Student Meetings by Request - Freshman Individual/Small Group meetings 	<p><i>22</i></p>	<p><i>23</i></p>	<p><i>24</i></p> <p><i>1:25 dismissal</i></p>	<p><i>25</i></p> <p><i>No School</i></p>	<p><i>26</i></p> <p><i>No School</i></p>	<p><i>27</i></p>
<ul style="list-style-type: none"> -College Applications -Letters of Recommendation -Student Meetings by Request - Freshman Individual/Small Group meetings 	<p><i>29</i></p>	<p><i>30</i></p>				

December 2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<i>-Student Meetings by Request</i> <i>-Provide Ineligible Juniors and Seniors with Sat ACT classes</i> <i>-Financial Aid Night TBA</i> <i>- Freshman Individual/Small Group meetings</i>			1 <i>Making It Count</i>	2 <i>Making It Count</i>	3 <i>Counselor Mtng 8am</i> <i>Making It Count</i>	4
	6 <i>Finalizing 2nd semester Schedules</i>	7 <i>Finalizing 2nd semester Schedules</i>	8 <i>Finalizing 2nd semester Schedules</i>	9 <i>Finalizing 2nd semester Schedules</i>	10 <i>Counselor Mtng 8am</i>	11 <i>ACT Exam</i>
	13 <i>Finalizing 2nd semester Schedules</i>	14 <i>Finalizing 2nd semester Schedules</i>	15 <i>Finalizing 2nd semester Schedules</i>	16 <i>Finalizing 2nd semester Schedules</i>	17 <i>Counselor Mtng 8am</i>	18
	20	21 <i>Final Exams</i>	22 <i>Final Exams</i>	23 <i>Final Exams</i>	24 <i>Christmas Break</i>	25
	27 <i>Christmas Break</i>	28 <i>Christmas Break</i>	29 <i>Christmas Break</i>	30 <i>Christmas Break</i>	31 <i>Christmas Break</i>	

January 2011

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<i>Financial Aid Workshop TBA</i>						1
-College Scholarship Applications -Letters of Recommendation -Annual Reviews -Parent Meetings -FAFSA information - Freshman Individual/Small Group meetings	3 <i>Christmas Break</i>	4 <i>Christmas Break</i>	5 <i>Christmas Break</i>	6 <i>Christmas Break</i>	7 Counselor Mtng 8am <i>Christmas Break</i> Registration Deadline For February 12th ACT Test	8
-College Scholarship Applications -Letters of Recommendation -Annual Reviews -Parent Meetings -FAFSA information - Freshman Individual/Small Group meetings	10 <i>Institute Day</i> <i>No School</i>	11 <i>Schedule Conflicts & Balancing</i>	12 <i>Schedule Conflicts & Balancing</i>	13 <i>Schedule Conflicts & Balancing</i>	14 Counselor Mtng 8am <i>Schedule Conflicts & Balancing</i>	15
-College Scholarship Applications -Letters of Recommendation -Annual Reviews -Parent Meetings -Jeopardy Letters -FAFSA Information - Freshman Individual/Small Group	17 <i>No School</i>	18 <i>Intervention Meetings with Seniors in jeopardy</i>	19 <i>Intervention Meetings with Seniors in jeopardy</i>	20 <i>Intervention Meetings with Seniors in jeopardy</i>	21 Counselor Mtng 8am <i>Intervention Meetings with Seniors in jeopardy</i>	22
-College Scholarship Applications -Letters of Recommendation -Annual Reviews -Parent Meetings -FAFSA Information - Freshman Individual/Small Group meetings	24 <i>Course Selection for 2011-2012 School year</i>	25 <i>Course Selection for 2011-2012 School year</i>	26 <i>Course Selection for 2011-2012 School year</i>	27 <i>Course Selection for 2011-2012 School year</i>	28 Counselor Mtng 8am <i>Course Selection for 2011-2012 School year</i>	29
-College Scholarship Applications -Letters of Recommendation -Annual Reviews -Parent Meetings -FAFSA Information - Freshman Individual/Small Group meetings	31 <i>11:25 dismissal</i>					

February 2011

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<ul style="list-style-type: none"> -College Scholarship Applications -Letters of Recommendation -Annual Reviews -Parent Meetings -Student Meetings by Request -FAFSA - Freshman Individual/Small Group meetings 		<p>1</p> <p>Course Selection for 2011-2012 School year</p>	<p>2</p> <p>Course Selection for 2011-2012 School year</p>	<p>3</p> <p>Course Selection for 2011-2012 School year</p>	<p>4 Counselor Mtng 8am</p> <p>Course Selection for 2011-2012 School year</p>	<p>5</p>
<ul style="list-style-type: none"> -College Scholarship Applications -Letters of Recommendation -Annual Reviews -Parent Meetings -Student Meetings by Request -FAFSA - Freshman Individual/Small Group meetings 	<p>7</p> <p>Course Selection for 2011-2012 School year make ups</p>	<p>8</p> <p>Course Selection for 2011-2012 School year make ups</p>	<p>9</p> <p>Course Selection for 2011-2012 School year make ups</p>	<p>10</p> <p>11:25 dismissal</p> <p>PT Conferences</p>	<p>11</p> <p>Institute Day</p> <p>No School</p>	<p>12</p> <p>ACT Exam</p>
<ul style="list-style-type: none"> -College Scholarship Applications -Letters of Recommendation -Annual Reviews -Parent Meetings -Student Meetings by Request -FAFSA - Freshman Individual/Small Group meetings 	<p>14</p> <p>Mailed out Intervention Packet</p>	<p>15</p> <p>Meet with ineligible Juniors to sign up for April ACT</p>	<p>16</p> <p>Meet with ineligible Juniors to sign up for April ACT</p>	<p>17</p> <p>Meet with ineligible Juniors to sign up for April ACT</p>	<p>18 Counselor Mtng 8am</p>	<p>19</p>
<ul style="list-style-type: none"> -College Scholarship Applications -Letters of Recommendation -Annual Reviews -Parent Meetings -Student Meetings by Request -FAFSA - Freshman Individual/Small Group meetings 	<p>21</p> <p>No School</p>	<p>22</p> <p>PLAN/EXPLORE score reporting</p>	<p>23</p> <p>PLAN/EXPLORE score reporting</p>	<p>24</p> <p>PLAN/EXPLORE score reporting</p>	<p>25 Counselor Mtng 8am</p> <p>PLAN/EXPLORE score reporting</p>	<p>26</p>
<ul style="list-style-type: none"> -College Scholarship Applications -Letters of Recommendation -Annual Reviews -Parent Meetings -Student Meetings by Request -FAFSA - Freshman Individual/Small Group meetings 	<p>28</p>					

March 2011

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<ul style="list-style-type: none"> -College Scholarship Applications -Letters of Recommendation -Annual Reviews -Parent Meetings -Student Meetings by Request -FAFSA - Freshman Individual/Small Group meetings 		<p>1 <i>PLAN/EXPLORE score reporting</i></p>	<p>2 <i>PLAN/EXPLORE score reporting</i></p>	<p>3 <i>PLAN/EXPLORE score reporting</i></p>	<p>4 Counselor Mtng 8am <i>PLAN/EXPLORE score reporting</i> <i>Registration Deadline For April 9th Test</i></p>	5
<ul style="list-style-type: none"> -College Scholarship Applications -Letters of Recommendation -Annual Reviews -Parent Meetings -Student Meetings by Request -FAFSA - Freshman Individual/Small Group meetings 	<p>7 <i>No School</i></p>	8	9	10	<p>11 Counselor Mtng 8am</p>	12
<ul style="list-style-type: none"> -College Scholarship Applications -Letters of Recommendation -Annual Reviews -Parent Meetings -Student Meetings by Request -FAFSA - Freshman Individual/Small Group meetings 	<p>14 <i>1:25 dismissal</i></p>	<p>15 <i>Junior Groups</i></p>	<p>16 <i>Junior Groups</i></p>	<p>17 <i>Junior Groups</i></p>	<p>18 Counselor Mtng 8am</p>	19
<ul style="list-style-type: none"> -College Scholarship Applications -Letters of Recommendation -Annual Reviews -Parent Meetings -Student Meetings by Request -FAFSA - Freshman Individual/Small Group meetings 	<p>21 <i>Completing Jeopardy Letters</i></p>	<p>22 <i>Junior Groups</i></p>	<p>23 <i>Junior Groups</i></p>	<p>24 <i>Junior Groups</i></p>	<p>25 Counselor Mtng 8am</p>	26
	<p>28 <i>Spring Break</i></p>	<p>29 <i>Spring Break</i></p>	<p>30 <i>Spring Break</i></p>	<p>31 <i>Spring Break</i></p>		

April 2011

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 <i>Spring Break</i>	2
<ul style="list-style-type: none"> -College Scholarship Applications -Letters of Recommendation -Annual Reviews -Parent Meetings -Student Meetings by Request -FAFSA -Summer School Registration - Freshman Individual/Small Group meetings 	4 <i>Auto– Dialer for students who failed 1st semester classes</i>	5 <i>Meeting with Seniors in jeopardy</i> <i>Junior Parent Mtng 6:30pm</i>	6 <i>Meeting with Seniors in jeopardy</i>	7 <i>Meeting with Seniors in jeopardy</i>	8 <i>Counselor Mtng 8am</i>	9 <i>ACT Exam</i>
<ul style="list-style-type: none"> -College Scholarship Applications -Letters of Recommendation -Annual Reviews -Parent Meetings -Student Meetings by Request -FAFSA -Summer School Registration - Freshman Individual/Small Group meetings 	11	12 <i>Senior Night 6:30</i>	13 <i>Meeting with Seniors in jeopardy</i>	14 <i>Meeting with Seniors in jeopardy</i>	15 <i>Counselor Mtng 8am</i>	16
<ul style="list-style-type: none"> -College Scholarship Applications -Letters of Recommendation -Annual Reviews -Parent Meetings -Student Meetings by Request -FAFSA -Summer School Registration - Freshman Individual/Small Group meetings 	18 <i>1:25 dismissal</i>	19 <i>Meeting with Seniors in jeopardy</i>	20 <i>Meeting with Seniors in jeopardy</i>	21 <i>Meeting with Seniors in jeopardy</i>	22 <i>No School</i>	23
<ul style="list-style-type: none"> -College Scholarship Applications -Letters of Recommendation -Annual Reviews -Parent Meetings -Student Meetings by Request -FAFSA -Summer School Registration - Freshman Individual/Small Group meetings 	25 <i>Senior Jeopardy Forms from Progress Reports</i>	26	27 <i>PSAE</i>	28 <i>PSAE</i>	29 <i>Counselor Mtng 8am</i>	30

May 2011

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<ul style="list-style-type: none"> -College Scholarship Applications -Letters of Recommendation -Parent Meetings -Student Meetings by Request -Summer School Registration 	<p>2</p> <p><i>Senior Exit Meetings</i></p> <p><i>Provide information for Night school students</i></p>	<p>3</p> <p><i>Senior Exit Meetings</i></p>	<p>4</p> <p><i>Senior Exit Meetings</i></p>	<p>5</p> <p><i>Last Senior Class meeting</i></p> <p><i>1:25 dismissal</i></p>	<p>6</p> <p><i>Senior Exit Meetings</i></p> <p><i>Registration Deadline for June 11th ACT</i></p>	<p>7</p>
	<p>9</p> <p><i>1:25 dismissal</i></p>	<p>10</p>	<p>11</p>	<p>12</p>	<p>13</p>	<p>14</p>
	<p>16</p>	<p>17</p> <p><i>Last Day for Seniors</i></p> <p><i>Transcripts from American School are DUE.</i></p>	<p>18</p>	<p>19</p>	<p>20</p>	<p>21</p>
<p>22</p> <p><i>Graduation</i></p>	<p>23</p>	<p>24</p>	<p>25</p> <p><i>Final Exams</i></p> <p><i>1:25 dismissal</i></p>	<p>26</p> <p><i>Final Exams</i></p> <p><i>1:25 dismissal</i></p>	<p>27</p> <p><i>Final Exams</i></p> <p><i>1:25 dismissal</i></p>	<p>28</p>
	<p>30</p>	<p>31</p>				

June 2011

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11 <i>ACT Exam</i>
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		